

## APPOINTMENT NOTICE

Securities and Exchange Commission invites application from Bangladeshi citizens for appointment to the following vacant posts:

1. Name of the Post : (a). Deputy Director  
(b). Assistant Director  
(c). Accountant
  
2. Pay Scale :
  - (a) Deputy Director : Salary Tk.13750-550\*10-19250 along with other admissible allowances as per 5<sup>th</sup> grade of the National Pay Scale 2005.
  - (b). Assistant Director : Salary Tk.6800-325\*7-9075-EB-365\*11-13090/- along with other admissible allowances as per 9<sup>th</sup> grade of the National Pay Scale 2005.
  - (c). Accountant : Salary Tk. 3500-210\*7-4970-EB-230\*11-7500/- along with other admissible allowances as per 13<sup>th</sup> grade of the National Pay Scale 2005.
  
3. Qualification :
  - (a) Deputy Director : 2<sup>nd</sup> Class Master Degree in Finance, Business Administration, Accounting, Management, Economics or Statistics or Chartered Accountancy Inter or Cost & Management Accountant certificate with 6 (six) years' experience as a class-I Officer in Government, Autonomous Organization or 6(six) years' experience as an Executive in established financial or commercial organizations of private sector.
  - (b). Assistant Director : 1<sup>st</sup> Class Master Degree in Finance, Business Administration, Accounting, Management, Economics, Law or Statistics or 2<sup>nd</sup> Class Master Degree with 2<sup>nd</sup> class Honours in Finance, Business Administration, Accounting, Management, Economics, Law or Statistics or Bachelor Degree in Computer Science. Chartered Accountancy Inter or Cost & Management Accountant Certificate holders may be given preference.
  - (c). Accountant : 2<sup>nd</sup> Class Bachelor Degree in Commerce. Applicant having experience with related field will be given preference.
  
4. Age :
  - (a) Deputy Director : Not exceeding 35 years as on 31.12. 2007
  - (b). Assistant Director : Not exceeding 30 years as on 31.12. 2007
  - (c). Accountant : Not exceeding 30 years as on 31.12. 2007

Interested candidates are requested to apply in confidence along with C.V., attested two passport size photographs, attested copies of all educational and experience certificates (where applicable), citizenship certificate from Union Council Chairman or Ward Commissioner, Own district etc. The application should reach to the Deputy Director (Admin.), Securities and Exchange Commission, 15<sup>th</sup> floor, Jiban Bima Tower, 10 Dilkusha C/A, Dhaka-1000 by 31.12.2007, after which no application will be received. Any persuasion or request from any quarter will be treated as disqualification of the candidate. Candidates already in service with Govt., Autonomous Organization must apply through proper channel. Incomplete applications shall not be accepted. Only “short listed” candidates will be notified for test. Persons who have applied for the post of Assistant Director earlier Circular no. SEC/Admin./20:01/93(part-8), dated: September 28, 2005 need not apply again.

Md. Saifur Rahman  
Director (Admin. & Finance)